



PERFORMANCE & ENVIRONMENTAL STANDARDS WORKGROUP

PERFORMANCE AND ENVIRONMENTAL STANDARDS WORKGROUP MEETING

Meeting Notes

December 18, 2014

1:00 p.m. – 2:00 p.m.

Ziggurat Room, 2-106, 2nd Floor

Members Present: David Sanchez – Ca Dept. of Technology, Jethro Tarn – DGS/EPP, Daniel Q. Garza – DGS/EPP, Michael Banuelos - FTB, Ian Velazquez – DGS/EPP, Karla Miller – CalRecycle, Bahia Perkins – CalFire, Janice Yonekura – DGS/EPP

1. Introductions and Attendance

- Dan Garza provided a welcome and began the roundtable of self-introductions

2. End of Year Summary

- Dan Garza provided a summary of the work undertaken by the PES workgroup in 2014. The Performance and Environmental Workgroup (PES) has focused on the State Agency Buys Recycled Campaign (SABRC). This item was identified by the PES workgroup as one which would be of value for the PES and member agencies. Specifically members wanted more information that would help them comply with SABRC more easily. PES sent out surveys and collaborated with PART to gather feedback on the views of agencies on SABRC/EPP. The results received from agencies indicated that they felt they needed more direction, clearer guidance and maybe new forms, as well as training. The training needs to encompass both SABRC and EPP. Dan G. also described the efforts of DGS/EPP to incorporate SABRC into the solicitations. DGS/EPP developed a “hybrid” form separate from CIWMB 74 and collaborated with CalRecycle and Cal/PCA to incorporate SABRC information into the Cal/PCA Basic class. Dan G. also provided an overview of the EPP training and reported that the format was being evaluated, i.e., Live vs. Online. Dan G. also shared that EPP is also available to provide focused EPP training for state agencies.

3. Next Year Topics/Focus

- Dan G. led the discussion on next year’s focus. He shared that the DGS/EPP unit has been developing purchasing standards and have also shared those with the PES. He asked PES if they want to focus on developing documents along these lines with the subject being the

commodities that are procured on a regular basis. Dan G. identified the current purchasing standards are janitorial cleaners and paper products. He asked for comments on the discussion? Dan G. also asked for feedback on other possible topics to focus/work on? Subsequent discussion centered on how to encourage state agencies to embrace EPP and seek more EPP procurements. Should we (DGS/EPP) seek a carrot or stick approach? This was the question that DGS/EPP asked of the PES workgroup to get their input.

4. Next Year Meeting Dates

- Dan G. then brought up the discussion on next year's meeting dates. PES discussed the need to keep the meeting on the 3rd Thursday of each month. The consensus was to have the PES meetings every other month on the 3rd Thursday and then meet more frequently if needed.

5. Closing Remarks/Adjournment

- Dan G. thanked everyone for their work on the PES group. Dan G. also let PES know they could contact DGS/EPP if they need help making their procurements green or finding green products. Dan G. wrapped it up by saying that PES has had a good year, with the caveat that we definitely need to get more agencies involved. Dan G. adjourned the meeting at approximately 2:00 p.m.

**Next PES Meeting
JANUARY 15, 2015
1:00 pm – 2:00 pm
Ziggurat, Room 2-106, 2nd Floor
707 3rd Street, West Sacramento, CA**